**Luce County Economic Development Corporation**

**EDC Office Conference Call**

**Minutes**

**4:00 p.m.**

**June 9, 2020**

**Present**: Joe Villemure, Cliff Fossitt, Rose Pann, Paul Burton, A.J. Downey, John Waltman Brian LeBeouf and Michelle Clark

**Absent**: Colleen Duflo (called in at 4:30 p.m.)

**Communication from Public**: Randy Kerr

**Approval of minutes**

The minutes from the regular board meeting held via conference call on May 12, 2020 were reviewed and approved as presented. Motion made by Burton, seconded by Pann. All Ayes. Motion passed.

**Approval of Financial Report/Bills**

The regular financial report and bills for April were reviewed and approved as presented. Tammy reported nothing unusual in the financials. Motion by Fossitt, seconded by Villemure. All Ayes motion passed.

**Correspondence:** None

**Old Business-**

1. **EDC project update** – no update until our next face to face meeting
2. **EGLE/Pike Lake Grant Update-** Mackinac Environmental Technology, Inc. is waiting on the DNR to sign off the report to close.
3. **MEDC Grant Update-** Nothing to report.
4. **MEDC Grant lot and Industrial Park #2 lot-bids-**Both bids are in the newspaper.
5. **Reviewing editing & updating by by-laws, and editing employee documents to match by-laws-**for further review and toleave on agenda for time being.

**New Business**

1. **Member Updates-** nothing to report right now. Pann reported the Secretary of State offices are booking as far out into August for appoints.
2. **Covid-19 & Current Loans assistance-** Tammy has 6 loans out, some of the businesses that applied for loans ended up getting grants so they did not need a loan from EDC.
3. **Industrial Park Covenants/Zoning**- Since the EDC is the overseer of the Industrial Park, there has been some inquiries about businesses coming into the Park that pertain to retail or auto repair. According to our convents we do not allow either of these to be in the Park. The Board discussed some concerns and that they need to be thinking for the future, ie; if Tractor Supply wanted to come to town they obviously cannot be downtown, so we need to decide how we want it worded, so then Tammy can send it to Evashevski, then the board, and then send it to the park owners for their votes. With auto repair the board would like to see the limit number of cars to 10 that will be waiting to be fixed that are not employee vehicles, the lot has to be clean and maintained, and it cannot exceed 25% of auto repair for overhaul business. Motion by Burton, seconded by LeBeouf. All Ayes M/C. Waltman asked if 25% would be enough since this business would be mostly seasonal, after discussion it would need to be changed to 33%, motion by Waltman, seconded by Burton, All Ayes M/C

**Roll Call**:

Villemure-yes

Fossitt-yes

Downey-yes

Waltman-yes

M.Clark-yes

LeBeouf-yes

Burton-yes

Pann-yes

Duflo-yes

**Directors Report-**

* I continue to participate in conference calls and webinars about Covid-19 and the reopening process. They are down to 5-15 hours each week. Some are really helpful.
* So far, our businesses have received $320,200 grants and loans from our loans, state funds and federal funds. $68,300 of that are in the form of grants. I know others have received funds but are not sharing that with me at this time.
* I have been working with businesses for a reopen plan, the one required by the executive order. They are supposed to have a plan in place and its very detailed.
* We plan to follow the order and work remotely until the order is lifted.
* Working with Zellars, they are using this as a fresh start. She has some great ideas and I am helping with their employee handbook.
* Closed the loan for TJ and Sam. They have the truck; logos will happen he is trying to catch up as well. Truck is working well.
* I have heard the local restaurants and retail say they have been extremely busy since reopening. Camp grounds and motels are also picking up
* EUP regional planning is applying for federal funds from EDA. They are hoping to obtain funds and be able to provide us with some assistance. Possibly a strategy on life after Covid and what that looks like.
* Pike Lake project should be closed out by the end of June
* Site readiness grant – bids in paper next two weeks and due by June 30th
* CN said the switches were in good shape on the spur waiting for final report if it is safe to use
* I will be off June 17 (sick time), Vacation time during the week of June 22-26 (I have several webinars and conference calls 23 and 24 so those will only be half days off) also July 2nd (Vacation day), the office is closed on July 3rd.

**1. Admin Update-**

Annette went over what she has been working on. On the website she added meeting dates under the Board of Directors and also keeping everything updated. Tammy sends her loan and other documents to edit which consume a lot of her time.

**Information**

Loan portfolio update – Handout-in board packet for review

RLF Balance – Handout-in board packet for review

**Communication from public –** None

**Adjournment** – Motion made to adjourn at 4:38 p.m. by Villemure, Seconded by Waltman. All Ayes motion passed.

Approved by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2020.

Cliff Fossitt, Secretary/Colleen Duflo, Chairperson