**Luce County Economic Development Corporation**

**Board of Directors**

Regular Board Meeting

**Minutes**

EDC Conference Room

May 1, 2018

Present: Joe Villemure, Cliff Fossitt, Colleen Duflo, Michelle Clark, John Grubb, Brian LeBoeuf and

 John Waltman at 4:07 p.m.

Absent: Mike Slaght and AJ Downey

Others Present: None

The meeting was called to order at 4:00 p.m. by Chairperson Duflo.

**Communications from Public** None

**Motion by M.Clark to change the order of the Agenda just for this meeting starting with New Business 1. Charlie Mesloh, seconded by LeBoeuf. All Ayes Motion passed.**

**Approval of Minutes**

The minutes of the Regular Board Meeting March 6, 2018 were reviewed and approved as presented. Motion made by Villemure, seconded by LeBoeuf. All Ayes. Motion passed.

**Approval of Financial Report/Bills**

The regular financial report and bills for March 2018 and April 2018 were reviewed and approved as presented. Motion by Fossitt, seconded by Villemure. All Ayes. Motion passed.

**Correspondence –** None

**Old Business**

1. **Brow/Buckler/Zellar properties**-after discussion the board made motions that Tammy send letters as follows;
2. Motion by LeBoeuf, to send a letter to Brow stating that he needs to send in a business plan within 30 days and if no response within those 30 days that we will take legal action and send the letter by certified mail. Seconded by Fossitt, All Ayes Motion passed.
3. Motion by M.Clark, to send Buckler a letter stating that his time expired for his new business plan in 30 days and if he does not provide this then take legal action and send it by certified mail. Seconded by LeBoeuf. All Ayes Motion passed.
4. Motion by Fossitt, send Zellar’s a letter stating that we need a business plan within 30 days by certified mail. Seconded by Villemure. All Ayes Motion passed.
5. **2018 EDC Project Update/Ideas**-HTC already has lines in the new park. Rising Tides brought up at their meeting that there is no sign stating where parks, playgrounds, etc are at. After discussion Brian has agreed to check into signs set backs with MDOT and the we can check with Village for ordinance questions.

**New Business**

1. **Charlie Mesloh –**He came in and spoke to the Board about the meth issues in our area, he gave some examples on what to look for and to call UPSET and report it. The board thanked him.
2. **Finance Committee update-** Brian Chard sent in an application asking to borrow money to start/expand his Adventure Park. The Finance Committee met and recommended that we deny his application as presented until the land contract balloon is handled. Motion by Waltman to accept the Finance Committee recommendation, seconded by LeBoeuf. All Ayes Motion Passed.
3. **EDC Board Member Updates-**Choice Gas has put out propane tanks on M28, so they are now in the area as well.
4. **Committee Reassignment Seats-**Chairperson Duflo has recommended to have AJ Downey on the Finance Committee, add Brian LeBoeuf to the Nominating Committee, add Cliff Fossitt to the Personnel Committee. Motion by M. Clark, seconded by Waltman. All Ayes Motion Passed.
5. **Quickbooks-Master Administrator-**Tammy tried changing the email that is linked with Quickbooks and they told her that they needed something from the Board stating that she is the Master Administrator and to change the email to the general email address lucecoedc@jamadots.com. Motion by Waltman to pass a resolution stating that

Tammy Lasley-Henry is the Master Administrator and to change the email address to lucecoedc@jamadots.com, seconded by M. Clark. Roll Call vote. Ayes: Villemure, Fossitt, Grubb, Duflo, LeBouef, M.Clark, Waltman. Nayes: None. Absent: Slaght, Downey.

**Directors Report:**

* D.C. was a great experience! Met with several Senators and had a long visit with Jack Bergman. He wants to go to Crisp Point Light House and I offered to go with him. He is getting to know me and seems interested in our area.
* Save grow restore Newberry: working on legislative luncheon and trying to get one on one time with Jack Bergman possibly in July.
* Went to training for the Proforma which is the state business plan for grant money. Good use of my time I learned a lot and made some good connections. The new city manager at Negaunee used to work for me. He has connections with developers and plans to bring them here when they come to visit.
* Attended MEDC (MI Economic Development Corp). training on programs they offer, need to be low to moderate income and have a DDA. Downtown Development Authority.
* Went to a Managing Economic Development Organization Class. I am 4 classes away from being able to get my certification. As long as training funds are available I will continue on.
* Forestry Meeting happened as well. Replant is still doing well. Still owed approximately 25% of sale from 2017 will be finished soon. 2018-2019 sale will be a thinning of 178 acres of hardwood. Possible white pine sale in 2019-2020. Possible red pine sale in 2019 need to complete inventory. They asked where these funds have been used. Over the summer, Annette and I will compile what Carmen spent and I will compile how I have spent the funds. I will make sure our board also receives a copy of that information.
* Arranged and attended a tour of LP with high school students. 12 participated and it went will. Will plan to continue this and possibly expand to other businesses in town. Our kids need to know there are good paying jobs right here in Newberry with or without a college degree.
* Chamber dinner was well received and went very well. A lot of goodwill for our community was established.
* Attended EUP Regional planning meeting. They reviewed the Retail Target Market Analysis. Newberry got useful information from this which is a nice change.
* Checked on fiber internet to new side of park. It is already there! I am creating a document that will allow us to show the download and upload connectivity for the park.
* Switching to HTC phone line to save up to $40/month. Will only cost $20 plus fees and taxes. Long distance will be billed as used at .125/minute. We use less than 100 minutes each month.
* Grossman Forestry suggested I attend the Forests at the Top of the Lake annual meeting. It is in Newberry and Engadine September 14 & 15. Would cost between $80-$100 depending on which events I attend.
* Working with a family to purchase Half-Way Lake Resort.
* Closed TJ Blakely loan, big thank you to AJ, Colleen and Annette for the help.
* Ferrellgas sale completed!

**Information**

Loan Portfolio updated –Hand Out

RLF Balance – Hand out

**Communications from the Public**: None

 **Adjourned:** Motion by Grubb, seconded by Fossitt . All Ayes. Meeting adjourned at 5:22 p.m.

Approved by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2018 Cliff Fossitt, Secretary/Colleen Duflo, Chairperson